

## 5.4 PROXIMITY ATTACHMENT

### Instructions

If the location you are submitting a proposal for is designated in the Agency Specifications as a deputy Provided **Proximity Site**, complete this form and include the original and one copy with your proposal. If it is designated as a Deputy Provided **Non-Proximity Site**, do not submit this form.

This document is for locations which the Registrar has designated for One-Stop Shopping to encourage the deputy registrar to provide a site located close to either an **existing** Driver's License Examination Station or an **existing** Clerk of Courts Title Office.

Bureau of Motor Vehicles (BMV) records indicate that a Driver's License Examination Station or a Clerk of Courts Title Office, or both, are situated within the boundaries of this location.

If there are both a Driver's License Examination Station and a Clerk of Courts Title Office within the boundaries of this location, equal consideration will be given for siting close to either one.

In evaluating the proposed deputy registrar site's proximity to either a Driver's License Examination Station (Exam Station) or a Clerk of Courts Title Office (Title Office), the Registrar intends to give the following consideration:

**Highest Consideration:** Highest consideration will be given to sites situated in the same building, in an adjacent building, within the same business district, or within the same shopping center as the **existing** Exam Station or Title Office.

**Second Highest Consideration:** Second highest consideration will be given to sites situated within approximately one-half mile, by most direct public-access route, to the **existing** Exam Station or Title Office.

Proposers shall not attempt to influence a Driver's Examination Station or a Clerk's Title Office to move to a different location at this time. No credit will be given during this RFP process to any proposer who proposes to relocate a Driver's License Examination Station or a Clerk's Title Office to be closer to the proposer's site.

### QUESTIONNAIRE (SUBMIT ORIGINAL AND ONE COPY)

1. Proposer's name \_\_\_\_\_

2. Street address of proposed site \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. If the proposed site is close to an **existing** Driver's License Examination Station (Exam Station), what is the address of the Exam Station?

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Is the proposed site located within the same building, an adjacent building, the same business district, or the same shopping center as the Exam Station?

No \_\_\_\_\_ Yes \_\_\_\_\_

Is it located within approximately one-half mile (0.5 miles) from the Exam Station?

No \_\_\_\_\_ Yes \_\_\_\_\_

If YES, specify distance to nearest one-tenth mile: \_\_\_\_\_

Also specify exact directions between the two facilities traveling in both directions (from the proposed site to the Exam Station and return):

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4. If the proposed site is close to an **existing** Clerk of Courts Title Office (Title Office), what is the address of the Title Office?

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Is it located within the same building, an adjacent building, the same business district, or the same shopping center as the Title Office?

No \_\_\_\_\_ Yes \_\_\_\_\_

Is it located within approximately one-half mile (0.5 miles) from the Title Office?

No \_\_\_\_\_ Yes \_\_\_\_\_

If YES, specify distance to nearest one-tenth mile: \_\_\_\_\_

Also specify exact directions between the two facilities traveling in both directions (from the proposed site to the Title Office and return):

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